



Fair Date: February 27 – March 4th , 2023

Exhibit Barn Vendor Application

**** Please note all vendor applications are subject to review. Any changes to vendor locations and time frames may be subject to change and at the discretion of the Vendor Committee. All CDC, City and County Covid-19 guidelines will be followed at time of show and will be communicated as necessary ****

Thank you for your interest in becoming a Vendor for the 60th Annual Laredo International Fair & Exposition. Please review these instructions carefully. If you have any questions regarding the application, please call the Laredo International Fair & Exposition office at (956) 722-9948.

This application is neither an offer nor a guarantee of space.

- Booth spaces are approximately
- 8 X 10 for \$500 .00
- 10 X 12 for \$750 .00.
- Booths A-H for \$1500 .00
- “Outside vendors, booths # 67 - 76 or vendors with trailers are \$500.00 Vendors must provide their own tables, chairs, backdrops, electrical extensions, additional lighting, etc. These spaces are 10’ x 30”
- Booths have electrical outlet accessibility, options of either 110 volts with 20 amps included in the space rental.
- Note: Electricity will be provided between the hours of 8:00 a.m. until closing. **If overnight power is required, an additional charge of \$50.00 a day will be assessed and must be noted on application and payment submitted with application.**
- Booths will be assigned by the Vendor Coordinator and by application request (given requested space available). **Full payment of booths must accompany the application to reserve the space.**
- All booth spaces will be paid in advance and are NON-REFUNDABLE.
- **There will be NO EXCEPTIONS.**
- Each Commercial Exhibit booth receives 2 vendor passes
- Additional Lanyards can be purchased at the set weekly rate at the time of the Fair. These may be pre-ordered or can be purchased in the Laredo International Fair & Exposition office upon arrival.
- Set up Date is on Sunday, February 26, 2023, from 12:00 noon – 5:00 p.m. or on Monday, February 27, 2023, from 8:00 a.m. to 4:00 p.m.
- Removal Date is on Sunday, March 4th from 10:00 a.m. – 2:00 P.M.
- Operating hours are from 8:00 a.m. until the closing of the Fair Grounds each day.
- **Booth Staffing Requirements:** It is the responsibility of the Vendor to ensure that their booth is staffed at all times during the fair hours of operation. The Laredo International Fair & Exposition has the right to revoke the contract and remove the booth from the property if hours are not complied with. These vendors will be banned from further events.
- Booths must be kept clean and in good condition at all times.

- No cars, trucks, recreation vehicles, or other motorized vehicles will be allowed on the Fair Grounds after setup date. Once your products are offloaded, your vehicle is to be moved to your regular parking area.
- **NO POLITICAL BOOTHS ALLOWED**
- **Advertising:** In order to retain consistency and “fairness at the fair” Vendors are not allowed to advertise or promote their products in any Fairground locations other than the ones designated within the agreement and all business dealings are to be conducted within the space designated within the agreement. The Laredo International Fair & Exposition and any other trademark or artwork used by the fair cannot be used on any products and/or marketing materials such as advertisements, promotions, other forms or materials without written consent from the Laredo International Fair & Exposition Marketing Department.
- **No shouting/loud or distracting music, voices or noise are allowed to attract visitors into your booth.**
- **Use of Name or Official Logo:** No Vendor may use the official event name, Laredo International Fair & Exposition, its branded name, L.I.F.E, or its logo without prior written consent from the Laredo International Fair & Exposition Management. This includes the use of the names or logo for any marketing materials, media, or promotions.
- **Offensive Items:** The Laredo International Fair & Exposition management reserves the right to prohibit the sale, rental or display of any item that the Laredo International Fair & Exposition management reasonably deems objectionable from the standpoint of taste, quality or compatibility with the Laredo International Fair & Exposition mission. Some items that will not be considered for sale, give away or rental without prior written approval include but are not limited to: weapons of any kind, lasers, high powered water guns, rubber band guns, toy guns, marshmallow guns, products made from any endangered animals, unsafe, obscene, and pornographic or drug related items. **NO FIREWORKS, POPPERS, FAKE CIGARETTES OR OFFENSIVE MATERIALS MAY BE SOLD.**
- **MAKE CHECKS PAYABLE TO L.I.F.E.**
- **CREDIT CARDS ACCEPTED WITH 3% CONVENIENCE FEE.**
- **All booth spaces must be paid in FULL to reserve slot. (deadline)**
- **Overnight stays requiring hookups for travel trailer are an additional \$150.00 and need to be paid in advance. NO EXCEPTIONS & NO REFUNDS**
- Vendors are responsible for supplying Texas Sales Tax permits and submitting all applicable taxes directly to the proper agencies.
- Laredo International Fair & Exposition and its personnel will not assume any responsibility for any type of damage or theft of merchandise, vehicles, lodging, etc. while on grounds.
- **VENDOR AGREES TO HOLD HARMLESS AND INDEMNIFY THE LAREDO INTERNATIONAL FAIR & EXPOSITION ASSOCIATION FROM ANY AND ALL LIABILITY, EXPENSES, AND OR DAMAGES, INCLUDING COURT COST AND ATTORNEY FEES. RESULTING FROM VENDORS USE OF DEMISED PREMISES AND FOR ANY ACTION OF VENDORS WORKERS AND ANY OR ALL DAMAGES OR INJURIES TO ANY PERSON RESULTING WHETHER DIRECTLY OR INDIRECTLY FROM THE SALES OR ARTICLES BY VENDORS AND FROM ANY ACTIONS OR CAUSES OF ACTION RESULTING FROM THE PERFORMANCE OF THE CONTRACT.**

Mail accompanying portion to:

L.I.F.E.

Attn: Alberto Torres

P.O. Box 1770

Laredo, Texas 78044-1770

Enclosed is my cashier's check or money order for \$ _____ for booth(s) _____ at the 2023 L.I.F.E. Vendor Exhibit Barn or outside trailer setup. My exhibit or concession will consist of:

Contact Name: _____ Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Business (P): _____ Cell (P): _____

E-Mail: _____

Printed Name: _____ Title: _____

Signature: _____ Date: _____

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