



**Laredo International  
Fair & Exposition**

## **MEMBERSHIP APPLICATION**

*Please fill out completely, printing or typing all information and return to L.I.F.E Office.*

**Membership Fee: \$30 (subject to background check, not refundable)**

**Deadline Monday, May 2, 2022 at 3:00 p.m.**

<b>Name:</b>		
<b>Address:</b>		
<b>Phone Number:</b>		
<b>Email:</b>		
<b>Date of Birth:</b>		
<b>Emergency Contact:</b>		<b>Phone:</b>
<b>Employer:</b>		<b>Position:</b>
<b>Affiliations:</b>	<b>4-H :</b> _____ <b>FFA:</b> _____ <b>Other:</b> _____	
<b>Volunteer Interests:</b>		

As a volunteer member for the Laredo International Fair and Exposition, I must abide by all rules, regulations and policies, and promise to do so. I understand that failure to do so will result in my volunteer membership status being revoked. I also understand that volunteer membership status does not allow me the benefits offered to Directors/Employees of the Laredo International Fair & Exposition or its affiliates. The Laredo International Fair and Exposition has my permission and authorization to verify any and all information provided by me on the application.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**LAREDO INTERNATIONAL FAIR & EXPOSITION**  
**Volunteer Member Code of Ethics**

**Purpose & Objective**

The **purpose** of this Code of Ethics is to establish uniform rules of conduct for all L.I.F.E. volunteer members in support of L.I.F.E.'s mission. The reputation for fairness and excellence depends on the collective commitment of our Board of Directors, Officers, Executive Director, Committee Members, and volunteer's working together in a manner that merits trust and confidence from our communities and the youth we serve. Our **objective** is to inform volunteers and potential volunteers of the policies and operating procedures of the Laredo International Fair & Exposition (L.I.F.E. Fair). This is not a contract for employment and/or compensation for volunteer work hours. The primary objective of this document is to reinforce accountability for responsible and mature behavior in all who represent our L.I.F.E organization.

**I. Standards of Conduct**

- a) I will adhere to the spirit and the letter of all policies, procedures, rules and regulations of Laredo Fair. Any illegal, immoral or unethical actions are unacceptable and willful violation shall result in appropriate disciplinary action.
- b) I will manage business affairs so as to avoid situations that might lead to conflict, or even suspicion of conflict, between one's self-interest and one's obligation to the L.I.F.E organization. An individual's position must never be used, directly or indirectly, for private gain, to advance personal interests or to obtain favors or benefits for himself/herself or a member of his/her family.
- c) I will keep the interest of the Laredo International Fair & Exposition foremost in mind while providing assistance to spectators, performers, and participants of the Laredo International Fair & Exposition.
- d) I will acknowledge and support the proper and authorized uses of Laredo International Fair & Exposition of Webb County equipment and resources.
- e) I will be honest and trustworthy, avoid harm to others, be fair and not discriminate and respect the privacy of others.
- f) I will avoid making financial commitments without advance approval by the Laredo International Fair & Exposition Executive Board, President or General Manager. All statements to the media are to be approved in advance by the Laredo International Fair & Exposition President or an Executive Committee Officer.

**II. Monitoring the Code of Ethics**

Responsibility, with commensurate authority for communicating and assuring compliance of the Code of Ethics, is placed with the President along with the Board and Executive Committee. The Executive Board shall act as a peer review committee to review any instance of misconduct, impropriety, or the appearance of either.

**III. General Policies and Procedures for Volunteers**

- Appropriate attire must be worn at all times.
- If you know you will be absent or late you are to notify the Volunteer Committee Chair as soon as possible.
- You are responsible to update your personal data (i.e., phone number, address, etc) with Executive Director of L.I.F.E.
- Observe all safety and security policies and report unsafe conditions to L.I.F.E. Board.
- No disorderly, disruptive conduct or behavior that endangers others will be tolerated.
- Any federal, state, or local criminally recognized act or group is prohibited.
- Smoking is prohibited. The Laredo International Fair & Exposition is a public event and smoking will not be allowed while on the fairgrounds except in designated area.
- No firearms or other weapons are allowed, regardless of whether bearer holds a concealed weapons permit; law enforcement officers while on duty are excluded.
- This list is not all inclusive and may be modified at any time by the L.I.F.E management.

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Print Full Name

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Signature

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Date



## **BACKGROUND CHECK AUTHORIZATION FORM**

Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.

I, \_\_\_\_\_, hereby authorize Laredo International Fair & Exposition to investigate my background and qualifications for the purposes of evaluating whether I am qualified for the position for which I am applying. I understand that Laredo International Fair & Exposition will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for volunteer will not be processed further.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of Volunteer

\_\_\_\_\_  
Date of Birth